

Alumni Awards Committee Report
January 25, 2020

The Alumni Awards Committee has not held a committee meeting since the last board meeting.

The committee is working on revisions to the application process as discussed at the last board meeting. We expect these to be completed by the Alumni Awards dinner.

Please mark your calendars and plan to join us on February 20, 2020, for the Alumni Awards dinner at the Alumni Center. This is the day of the ISU Founding Celebration and there will be activities all day long concluding with the awards dinner.

Submitted By:

Susan Nelson-Brown
Awards Committee Chairman

Committee Board Members:

Ryan Gilbert
Walter Brandon
Dave Horstein
Scott Preston
Fellicia Foster
Lisa Castleman (ex-officio)

Non-Board Members:

J D Schurter
Tisha Mills

Board Development Committee Meeting Report
November 5, 2019
Alumni Center-Kasten

Meeting began at 4:30 p.m. in the Kasten Board room.

Attending in person: Doug Reeves, Lisa Castleman, Michelle Guadalupe, Rachel Kobus

Attending by Zoom video phone: Steve Smith, Leah Walton, Dave Horstein

Absent: Alice Spann, Ryan Gilbert

Professional Development discussion:

The committee approved the purchase of PACE Colors Palette for each board member with Jamie Sennett leading the training at the January 25th meeting. The cost of the program was \$387.50 for 25 sets in bulk and a single set for \$28.30 totaling \$415.80 for the program.

Board Team building

The committee reviewed the September activity provided by Michelle Guadalupe and Dave Horstein. It was agreed that this type of activity was a welcome addition to the board meetings.

Assignments were given for the January 25th meeting; Lisa Castleman and Alice Spann; the April 18th meeting: Doug Reeves and Steve Smith; and the June 20th meeting: Leah Walton and Ryan Gilbert.

Board of Directors Selection:

Selection of new board members to fill potentially two vacant seats for the board was discussed bringing the board total membership to 26 plus the SAC member. There are seven board members eligible to renew their membership for 2020. Each of the seven will be contacted to determine their interest in renewal.

Board Manual updates:

The board manual **needs** to be reviewed on an annual basis to check for any committee updates and needed policy/wording reviews.

It was suggested that each committee provide an update to be posted on the Alumni Association Board website of the most current committee descriptions and policies. When changes occur, the committee is asked to notify the board members of the change and post it to the website.

Priority Action Items;

The three key priority action items for the Board Development committee were:

- Professional development activity at each meeting
- Expectation of all board members to participate in their assigned committee activities
- Encouragement toward board members who show leadership potential to participate in the leadership track.

Committee and leadership Interest forms:

The committee will distribute the committee and leadership interest forms in January and February to gain insight for next year's committee leadership and member interest.

Meeting Adjourned at 5:20 p.m.

**Alumni Association Homecoming Committee
Report/Minutes – January 17, 2020**

- Members Present – Stacy Ramsey, Doug Reeves, Liz Garcia, Lisa Castleman, Mary McMahon, Joe McGuire, Marsha Reeves, Kathy Murdoch, and Juliana Nelson; Members Absent – Lynda Lane, Angela Onuma, Danny Mielneczek, and Alice Spann
- Thanks was shared to all involved – Homecoming was a success even if the weather was not ☺
- Homecoming Discussions - What went well? What did not go well? What changes we would like to make?
 - King and Queen Selection – Victor and Carol Palomino were selected as Homecoming King and Queen. They were honored to be recognized at Homecoming and did a great job as King and Queen. We had seven queen candidates and six king candidates overall for 2019. We will be editing the nomination form to try to gather a bit more information about the candidates as it helps in the decision making. It will also help gather consistent data for all the nominations. We sent information out about how to nominate the King/Queen and Prince/Princess in the email thank you note and survey that we sent to everyone who checked in at the Alumni Homecoming Tent. We will also try to increase our marketing by sending a message out to the colleges to nominate candidates, having Half-Century/Redbird Prime put a message out on Facebook, and more general word of mouth.
 - Campus Decorating Contest – There were 27 entries total which was a bit down from a high of 34 entries last year. Tweaks were made to the judging sheet and travel time frames for offices in the same building. Both changes proved to be successful. We will continue to switch up the judges and include a student and faculty/staff member. Our traveling trophy has filled, so we will need to purchase a new plaque for 2020. We will get feedback from former winners on what to do with the previous plaque. Stacy will create a subcommittee to look at awards and how to recognize more offices that participate.
 - Board/Committee Volunteer Sign-Up – Multiple opportunities for volunteering were appreciated. Having a master sheet sent out a few days before and available at the tent check-in tables was helpful. We need to add a volunteer to go back to the Alumni Center after the tailgate to assist with unloading.
 - Homecoming Prep/Packing – Worked well getting the supplies ready a few days in advance. We will try pipe-cleaners next year to keep the beads from getting tangled in the bags. We will order the same amount of footballs (800) and red beads (2000), but suggested introducing white beads, buttons, rally towels, or pom poms into the mix of giveaways. We will look in to pricing etc. before making a final decision.
 - Homecoming Tent Set-Up – Worked well starting at 8:00am. We turned check-in tables to face the front of the tent and that seemed to work very well. We did not replace the red carpet and we did not put up the photo back-drop with the sheets. Neither of these items were missed and it also helped ease the set-up process.
 - Tram Decorating & Parade – Tram decorating worked well at 9:00am. Last year we had a sparse turn-out. This year we invited all former Board members and got a great response. However, that also led to challenges. Board members did not know others who were present. We decided

we should have name tags for those who participate in the parade. In addition, it was difficult to adhere to our guideline of former Board and current Board members riding the tram and other guests walking with us, not only from a liability concern but in how we might be losing the identity of the Board with so many extras participating. Therefore, after much discussion, we decided moving forward that we would only invite Board members, former Board members, and members of the Homecoming Committee to participate in the parade. We did discuss having a designated area along the parade route for Board and former Board member's family and friends to gather to watch the parade together.

- Tailgate – Attendance at the tailgate tent was great considering the weather. Everyone agreed it is important for the Alumni tent to be the first tent as visitors enter the Tent Zone, and we were moved back to the front of the tent zone this year. We used iPads to check people in, which worked well, and we will continue to do this in the future. Music will continue to be provided by WZND. We increased the amounts of trivia giveaways from four to seven which was well received. We discussed having different food, but the items we have go over well. However, it was suggested to have a hot item. We also need to order more coffee and hot chocolate as we have run out the past couple of years. We incorporated a set time for the student royalty crowning and for the President to speak before the band performs. We designated a table for Redbird Prime. It was suggested we have better signage for that next year. We also discussed the possibly adding tables for some of the other affinity groups and adding a foam board marketing all affinity groups and networks.
- Mark your calendars! Homecoming 2020 will be Oct. 19-25 with the tailgate and game on Saturday, Oct. 24. The theme is Redbirds in Flight! Thanks again to everyone!

**ISU Alumni Association Board of Directors
RED Committee
Phone Conference Meeting
Monday December 9, 2019 at 5:30 PM**

I. Call to Order

Chairwoman Leah Walton called the meeting to order at 5:30 PM.

II. Roll Call of Attendance

Member Nikita Richards called the roll:

Members Present: Nikita Richards, Stephanie Duquette, Walter Brandon, Scott Preston, Lindsay Vahl, Leah Walton, Tyler Clark, Susan Nelson- Brown

Members Absent: Lisa Castleman, Daniel Lopez, and Steve Smith

III. Approval of Minutes

Minutes from the September 12, 2019 meeting approved.

IV. Public Comment

None.

V. Discussion

Chair Walton informed the committee that board member Daniel Lopez has stepped down from the RED Committee.

Discussion took place about the Thank You Card Project. During the January 25th meeting the RED Committee will assemble thank you cards to be sent to our network leaders. The committee decided on creating pre-typed messages for the cards and all members will sign the cards during the meeting. Chair Walton assigned member Steve Smith to create the messages.

These cards will be collected after the meeting and distributed by members Stephanie Duquette and Lindsay Vahl.

The Martin Luther King Jr. Cultural Dinner was discussed and members Nikita Richards, Walter Brandon, Stephanie Duquette, Lindsay Vahl, Steve Smith, and Chair Leah Walton will be attending. Member Duquette will check to see if there are any volunteer opportunities for the RED Committee to assist with in preparation for the event.

Member Duquette informed us that Student Lobby Day had been postponed and is tentatively scheduled for February 26 with plans to lobby and meet with Legislators during the morning. A training date is being scheduled for late January. Members Scott Preston and Nikita Richards volunteered to help with the training.

The Higher Ed Reception is February 26th from 6pm – 8pm; location to be determined.

Alternative Breaks are taking place in Memphis, TN; Miami; Texas and North Carolina. Member Susan Nelson- Brown is assisting with this effort and member Duquette will follow up with Lauren regarding this initiative. Spring Break is March 9-13, 2020. Member Duquette reminded us that we have a grant to help with cost.

Chair Walton stated that she would like us to set a routine monthly meeting date and will check with members Vahl and Duquette for their schedules to determine the best date options.

Member Duquette made a request for commencement volunteers for December 14th and members confirmed that they are signed up to volunteer or had plans to do so.

V. Next Scheduled Meeting Date: TBD

VI. Old Business/ New Business

a. None.

VII. Adjournment – 6:15 PM

Alumni Scholarships Committee Report
January 25, 2020 Board Meeting

The Alumni Scholarships Committee put forth all changes that the board approved in September 2019. The Alumni Association Scholarship opened on January 1, 2020, and will remain open until February 15, 2020.

Once the application closes in February, Financial Aid will send over qualifying students for the Alumni Association Scholarship Committee to review during the period of March 2 – March 12. The committee will notify selected candidates.

In the meantime, the Scholarship Committee will be working on a rubric to score the essay questions from the qualifying students. All committee members will use this rubric to score the responses to the essay questions.

Submitted by:

Danny Mielneczek
Scholarships Committee chair

Committee Board Members:

Tyler Clark
Daniel Lopez
Joe McGuire
Fellicia Foster
Liz Garcia
Dakota Pawlicki
Stacy Ramsey
Lisa Castleman (Ex-officio)